

# Child Welfare Policy Manual

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## Questions & Answers

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### 6.5C Data quality reviews

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**1. Question: Are there other CCWIS data quality reviews in addition to the biennial data quality reviews?**

**Answer:** No. Paragraph 1355.52(d)(3) describes the biennial data quality review, which is the only required CCWIS data quality review.

- **Source/Date:** 10/27/2016
- **Legal and Related References:** 45 CFR 1355.52(d)(3); 81 FR 35450 at 35458 (issued June 2, 2016)

**2. Question: Are the data quality reviews described at paragraph 1355.52(d)(3) conducted by ACF central or regional office staff, the title IV-E agency, or another party?**

**Answer:** The title IV-E agency conducts the data quality review. However, paragraph 1355.52(d)(3) does not prohibit the agency from seeking assistance, such as from another agency or a vendor of data quality services, with the data quality review.

- **Source/Date:** 10/27/2016
- **Legal and Related References:** 45 CFR 1355.52(d)(3); 81 FR 35450 at 35458 (issued June 2, 2016); 80 FR 48200 at 48210 (issued August 11, 2016)

**3. Question: What activities and processes must be part of the biennial data quality review described in paragraph 1355.52(d)(3)?**

**Answer:** The activities and processes for the data quality review established by the title IV-E agency and approved by ACF must meet the requirements of paragraph 1355.52(d)(3). Title IV-E agencies have flexibility to select a review process most suitable for their circumstances. Examples of activities in biennial review processes include: reviewing a sample of case records, interviewing select state/tribal and child welfare contributing agency staff, evaluating automated edit checks, and a reviewing of data quality reports. Some data quality activities, such as automated processes, may be continuous while other activities may occur one time during the biennial review period.

- **Source/Date:** 10/27/2016

- **Legal and Related References:** 45 CFR 1355.52(d)(3); 81 FR 35450 at 45458 (issued June 2, 2016); 80 FR 48200 at 48210 (issued August 11, 2016)

**4. Question: Is CCWIS cost allocation available for staff time spent planning and conducting the data quality review?**

**Answer:** It depends. Planning and conducting the data quality review is an approved activity as defined at section 1355.51 and qualifies for CCWIS cost allocation as described in section 1355.57(c). Data correction and related program activities do not qualify for CCWIS funding.

- **Source/Date:** 10/27/2016
- **Legal and Related References:** 45 CFR 1355.51; 45 CFR 1355.52(d); 45 CFR 1355.57(c); 81 FR 35450 at 35459 (issued June 2, 2016); 80 FR 48200 at 48204, 48210, and 48221 (issued August 11, 2016)

**5. Question: Are title IV-E agencies required to include child welfare contributing agencies (CWCAs) that have contracts or agreements with county child welfare agencies in the biennial data quality reviews required by paragraph 1355.52(d)(3)?**

**Answer:** Yes. The title IV-E agency must include all CWCAs in the biennial data quality reviews, pursuant to paragraph 1355.52(d)(3)(i).

- **Source/Date:** 4/24/2017
- **Legal and Related References:** 45 CFR 1355.52(d)(3); 81 FR 35450 at 35458 - 35460 (issued June 2, 2016); 80 FR 48200 at 48210 (issued August 11, 2015)